

Mohammad Arifur Rahman

IT Manager, LRQA Lead Auditor - 9001:2015 (QMS)



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CAREER OBJECTIVE

In order to drive the creation and implementation of technological solutions that optimize business processes and support the fulfillment of company goals, I want to land a demanding role as an IT Manager and Solution Architect in a construction company. I want to use new technology to benefit the firm while also adhering to industry standards and best practices.

CAREER SUMMARY

Around 15 years experienced IT professional, especially experienced in managing IT operations at construction projects.

Accomplished Projects:

- Construction of Dual Gauge Double Rail Line and Conversion of Existing Rail Line into Dual Gauge between Akhaura and Laksam.
- Track Doubling between Laksam and Chinki Astana, a sub-project of Dhaka Chittagong Railway Development financed by JICA
- Construction of New BG Track on Kashiani-Gopalgonj Section on a Turnkey Basis under Bangladesh Railway
- Construction of 5.2 KM Flyover at Muradpur, Gate No.2 & GEC Junction, Chittagong for CDA
- Remodeling of Chittagong Station yard, a sub-project of Dhaka Chittagong Railway Development financed by JICA
- Construction of Distribution Reservoirs and Overhead Tanks under Khulna Water Supply and Sewerage Authority financed by ADB
- Construction of 25.00 Km New Track between Ishurdi - Pabna Section
- Complete Renewal of Track & other ancillary works in the Saidpur - Chilahati Section of Bangladesh
- Rehabilitation of Rajshahi - Amnura and Amnura - Chapainawabgonj section & Amnura - Rohanpur Border Section of Bangladesh Railway on a Turkey Basis
- Bangabandhu Hi-Tech City, in Kaliakair, Gazipur.
- Construction of a New Dual Single Railway Line from Dohazari to Cox's Bazar Via Ramu (Lot-2)
- Construction of Dual Gauge Double Rail Line and Conversion of Existing Rail Line into Dual Gauge between Akhaura and Laksam on a turnkey basis
- Construction of Station Building, Installation, and Other Works between Km 0.00 to Km 25.00 of Majhgram-Pabna Section

EXPERTISE

- IT Operation Management
- Project Planning, Budget Control and Management Reporting
- Networking Infrastructure Design, Management & Monitoring
- Installation and Maintenances of Servers, Clouds, PABX, CCTV, Security Devices
- Implementing Meeting Room Audio-Video System
- Troubleshooting of Hardware & Software
- IT Inventory Management
- Managing Team Members and Vendors

SKILLS

- Communication
- Persuasion
- Team Leadership
- Time Management
- Accuracy
- Planning
- Negotiation

QUALIFICATION

- B.Sc. in Computer Engineering
- People's University of Bangladesh
- 3.56 out of 4.00

PERSONAL INFO

- Date of Birth: 7th November, 1984
- Nationality: Bangladeshi

LANGUAGE

- Bengali: Native
- English: Proficient

JOB EXPERIENCE

IT Manager

(Nov 2010 - Continue)

Max Infrastructure Limited

Core Function:

- Identifying requirements, proposing solutions, designing & develop infrastructure, and overseeing the implementation of all projects.
- Conduct technical reviews and evaluations of software and hardware solutions, and recommend changes or upgrades as necessary.
- Collaborate with other departments, including engineering, operations, accounts, and QS, to ensure that technology solutions meet their specific needs and requirements.
- Develop and maintain documentation on technology architecture, policies, procedures, and standards, ensuring that they are up-to-date and accessible to relevant stakeholders.
- Communicate with stakeholders and senior management to provide updates on technology strategy, initiatives, and progress.
- Manage relationships with technology vendors and service providers, ensuring that they deliver high-quality products and services that meet the company's needs and standards.
- Provide technical guidance and support to the IT team, and ensure that they have the necessary skills and resources to carry out their duties effectively.

Achievements:

- Increased revenue through the implementation of ERP system.
- Successfully managed and completed 30 number of projects within the given timeline and budget.
- Developed and implemented a new system/process that improved efficiency and reduced costs.
- Earned appreciation from Management for outstanding performance and contributions to the company.
- Received positive feedback from clients/users for exceptional service and problem-solving skills.
- Led a team in achieving a specific goal, such as increasing productivity or improving user's satisfaction.
- Trained and mentored new employees, resulting in their successful integration into the team and improved performance.
- Successfully negotiated a business deal or contract that resulted in significant benefits for the company.
- Successfully managed 15 IT personnel in 30 construction projects, demonstrating exceptional leadership skills in guiding the team to achieve project goals and deliverables
- Successfully dealt with 80+ vendors in 13 mega construction projects, demonstrating strong vendor management skills in negotiating contracts, monitoring performance, and resolving issues.

PREVIOUS JOB EXPERIENCE

Senior Program Officer

(Jun 2009 – Jul 2010)

Way Pvt. Ltd.

Account Maintainer & System Engineer

(Sep 2007 – Apr 2009)

D.I.S.A (Development of Integrated for Social Association)

FREELANCING PROJECTS

- Accounting Software
- Hajj Management Software
- Custom website design & development
- E-commerce
- Office Management software
- Inventory Management System

COMPETENCIES

- IT Infrastructure Management
- IT Operation Management
- Project Management
- Microsoft Project
- PHP
- CodeIgniter
- MySQL/SQL
- JavaScript
- Bootstrap
- CSS
- Visual Basic
- MikroTik management
- cnPilot™ management
- Facebook Marketing
- ISO 9001:2015

TRAINING & WORKSHOP

- Diploma in Computer Science & Technology by NTRAMS
- Practical SEO by BITM
- CCNA & CCNP Remote Labs by Udemy
- Code Dynamic Website by Udemy
- MS Project 2010 By Kc Chang
- Primavera P7 By Kc Chang
- CompTIA Network +IPv4
- AWS Certified Solution Architect Associate 2019
- CCNA & CCNP by IEB
- Graduate Diploma in Information Technology by NIIT
- ISO 9001:2015 Lead Auditor By LRQA