

# Mohammad Arifur Rahman

IT Manager, LRQA Lead Auditor - 9001:2015 (QMS)| PHP Full-stack Developer

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## CAREER OBJECTIVE

To drive the creation and implementation of technological solutions that optimize business processes and support company goals, I aspire to secure a challenging position as an IT Project Manager and Solution Architect at a reputable company. My aim is to leverage new technology for the benefit of the firm while ensuring adherence to industry standards and best practices.

## CAREER SUMMARY

I have around 17 years of experience as an IT professional, specializing in IT management and operations, as well as ERP development and implementation within the construction projects domain.

### Accomplished Projects:

- Construction of Dual Gauge Double Rail Line and Conversion of Existing Rail Line into Dual Gauge between Akhaura and Laksam.
- Track Doubling between Laksam and Chinki Astana, a sub-project of Dhaka Chittagong Railway Development financed by JICA
- Construction of New BG Track on Kashiani-Gopalganj Section on a Turnkey Basis under Bangladesh Railway
- Construction of 5.2 KM Flyover at Muradpur, Gate No.2 & GEC Junction, Chittagong for CDA
- Remodeling of Chittagong Station yard, a sub-project of Dhaka Chittagong Railway Development financed by JICA
- Construction of Distribution Reservoirs and Overhead Tanks under Khulna Water Supply and Sewerage Authority financed by ADB
- Construction of 25.00 Km New Track between Ishurdi - Pabna Section
- Complete Renewal of Track & other ancillary works in the Saidpur - Chilahati Section of Bangladesh
- Rehabilitation of Rajshahi - Amnura and Amnura - Chapainawabgonj section & Amnura - Rohanpur Border Section of Bangladesh Railway on a Turkey Basis
- Bangabandhu Hi-Tech City, in Kaliakair, Gazipur.
- Construction of a New Dual Single Railway Line from Dohazari to Cox's Bazar Via Ramu (Lot-2)
- Construction of Dual Gauge Double Rail Line and Conversion of Existing Rail Line into Dual Gauge between Akhaura and Laksam on a turnkey basis
- Construction of Station Building, Installation, and Other Works between Km 0.00 to Km 25.00 of Majhgram-Pabna Section

## EXPERTISE

- IT Operation Management
- Project Planning, Budget Control and Management Reporting
- Networking Infrastructure Design, Management & Monitoring
- Installation and Maintenances of Servers, Clouds, PABX, CCTV, Security Devices
- Implementing Meeting Room Audio-Video System
- Troubleshooting of Hardware & Software
- IT Inventory Management
- Managing Team Members and Vendors

## SKILLS

- Communication
- Persuasion
- Team Leadership
- Time Management
- Accuracy
- Planning
- Negotiation

## QUALIFICATION

- B.Sc. in Computer Engineering
- People's University of Bangladesh
- 3.56 out of 4.00

## PERSONAL INFO

- Date of Birth: 7<sup>th</sup> November, 1984
- Nationality: Bangladeshi

## LANGUAGE

- Bengali: Native
- English: Proficient

## JOB EXPERIENCE

### IT Manager

(Nov 2010 - Continue)

Max Infrastructure Limited

#### Core Function:

- Identifying requirements, proposing solutions, designing & develop infrastructure, and overseeing the implementation of all projects.
- Conduct technical reviews and evaluations of software and hardware solutions, and recommend changes or upgrades as necessary.
- Collaborate with other departments, including engineering, operations, accounts, and QS, to ensure that technology solutions meet their specific needs and requirements.
- Develop and maintain documentation on technology architecture, policies, procedures, and standards, ensuring that they are up-to-date and accessible to relevant stakeholders.
- Communicate with stakeholders and senior management to provide updates on technology strategy, initiatives, and progress.
- Manage relationships with technology vendors and service providers, ensuring that they deliver high-quality products and services that meet the company's needs and standards.
- Provide technical guidance and support to the IT team, and ensure that they have the necessary skills and resources to carry out their duties effectively.

#### Achievements:

- Increased revenue through the implementation of ERP system.
- Successfully managed and completed 30 number of projects within the given timeline and budget.
- Developed and implemented a new system/process that improved efficiency and reduced costs.
- Earned appreciation from Management for outstanding performance and contributions to the company.
- Received positive feedback from clients/users for exceptional service and problem-solving skills.
- Led a team in achieving a specific goal, such as increasing productivity or improving user's satisfaction.
- Trained and mentored new employees, resulting in their successful integration into the team and improved performance.
- Successfully negotiated a business deal or contract that resulted in significant benefits for the company.
- Successfully managed 15 IT personnel in 30 construction projects, demonstrating exceptional leadership skills in guiding the team to achieve project goals and deliverables
- Successfully dealt with 80+ vendors in 13 mega construction projects, demonstrating strong vendor management skills in negotiating contracts, monitoring performance, and resolving issues.

## PREVIOUS JOB EXPERIENCE

### Senior Program Officer

(Jun 2009 – Jul 2010)

Way Pvt. Ltd.

### Account Maintainer & System Engineer

(Sep 2007 – Apr 2009)

D.I.S.A (Development of Integrated for Social Association)

## FREELANCING PROJECTS

- Accounting Software
- Hajj Management Software
- Custom website design & development
- E-commerce
- Office Management software
- Inventory Management System

## COMPETENCIES

- IT Infrastructure Management
- IT Operation Management
- Project Management
- Microsoft Project
- PHP
- CodeIgniter
- MySQL/SQL
- JavaScript
- Bootstrap
- CSS
- Visual Basic
- MikroTik management
- cnPilot™ management
- Facebook Marketing
- ISO 9001:2015

## TRAINING & WORKSHOP

- Diploma in Computer Science & Technology by NTRAMS
- Practical SEO by BITM
- CCNA & CCNP Remote Labs by Udemy
- Code Dynamic Website by Udemy
- MS Project 2010 By Kc Chang
- Primavera P7 By Kc Chang
- CompTIA Network +IPv4
- AWS Certified Solution Architect Associate 2019
- CCNA & CCNP by IEB
- Graduate Diploma in Information Technology by NIIT
- ISO 9001:2015 Lead Auditor By LRQA